

CAMDEN CEMETERY ASSOCIATION
PO BOX 1207
Camden, Maine 04843
207-236-3353
info@camdenmaine.gov

Request for Proposals

For

GRUB CONTROL SERVICES FOR MT VIEW CEMETERY

RELEASED September 9, 2020

Expected Contract Duration
September 25, 2020 to Complete

GENERAL

The Town of Camden (Town) is seeking proposals for grub removal for Mt. View cemetery beginning in October of 2020.

QUESTIONS

Questions regarding this RFP should be directed via email to **Janice Esancy**, at info@camdenmaine.gov before 2:00 pm local time on September 25, 2020. A question and answer sheet will then be provided to all interested proposers who have email addresses on file. Any addendums will be published on the Town's website (www.camdenmaine.gov).

RESPONSES

Responses to the RFP are due at 2:00 pm local time on September 25, 2020. Emailed, hand-delivered or mailed responses are acceptable.

SUBMISSION REQUIREMENTS

All submissions must include the following information to be considered by the Town of Camden:

- Cover letter stating the company's interest in the RFP.
- List of equipment that the company controls to be used for this contract.
- List of references (three minimum, two of which must be commercial).
- Proof of insurability (one-million-dollar liability with the Town listed as additionally insured).
- A completed RFP Response page (included).

SCOPE OF SERVICES

Contractors will provide labor, equipment, and supervision necessary to perform the duties specified for Mt. View Cemetery.

Duties include:

- Grub Control and mitigation.

EXCEPTIONS

Please list any exceptions to your proposal on a separate sheet and include it with your response.

CONTRACT AWARD & DURATION

Any contract entered by the Town of Camden shall be in response to the proposal and subsequent discussions. The award shall be based on the criteria described herein.

A contract with the specifications of the agreement shall be sent to the company selected by the Town. The general requirements of the contract are as follows:

- The duration of the contract shall be from October 2020 to when the scope of work identified above is complete.
- The Town will conduct periodic reviews of the company's performance.
- The Town reserves the right to terminate any contract at its discretion with 30 (thirty) days written notice.

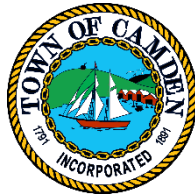
INDEMNIFICATION

The successful company shall agree to indemnify and hold the Town of Camden harmless from claims, demands, suits, causes of action and judgments arising from the company's performance.

RESERVATION OF RIGHTS

The Town of Camden reserves the right to reject any and all bids or proposals, decline to proceed with the selection of any candidates, to request additional qualifications and to make inquiries as may be necessary to verify qualifications. Nothing in this document shall require the Town of Camden to proceed with any of the identified services stated in this request for proposals. If the Town of Camden enters a contract for services, the Town shall have the exclusive authority to make decisions regarding any project or work readiness, compliance, and completion.

**Town of Camden
RFP RESPONSE FORM**



TOWN CEMETERY SERVICES

Name of Contractor/Company: _____

Name of Contact Person: _____

Telephone Number: _____

Email Address: _____

Mailing Address: _____

LUMP SUM: _____

Company Representative Signature: _____

Date Signed: _____